February
Thurs 23rd  G3-6 – Twilight Swimming Sports (selected students)
Fri 24th  Whole School – Casual Clothes Day
Tues 28th  Whole School – Pancake Day

March
Mon 6th  Woodlands Swimming
Wed 8th  Prep – Pet Ownership Incursion
Mon 13th  Whole School – Labour Day Holiday
Wed 15th  G3-6 – Regional Swimming (selected students)
Fri 17th  G3-6 – House Athletics
Mon 20th  Whole School – School Photos
Tues 21st  G3/4 – Botanical Gardens Excursion
Tues 21st – Fri 24th  Whole School – School Dental (Phase 1)
Wed 22nd  Prep-G2 – RACV Incursion
Wed 29th  Whole School – Special Lunch
Fri 31st  Whole School – Casual Clothes Day
Whole School – End of Term (Early Dismissal 2.30pm)

This week’s sound was b. This sound can be written as b, bb.

b, bb in the classrooms..

Year 3 have learnt what antonyms are this week as part of the soundwaves program whilst exploring the b sound.

Kids in year 4 love ‘categories.’ This is where they might be given the topic of animals/food and have to list as many words with the b sound in one minute.

beetroot, bread, burger, beans….

Year 3 and 4 celebrating b bb balloon week with some activities using balloons on Friday.

The preps had wonderful night at their welcome family bbq, other teaching teams are organising how they will “Meet and Greet” their new parents and information will soon follow. For those who are or are interested in becoming a Parent Helper Information Session from 2.30 – 3.00pm on 28th February in the hub.

House Swimming Sports
All the students were filled with anticipation as they waited for Miss Barnes to reveal who had won last week’s House Swimming Sports at Monday’s assembly. A mighty cheer went up when Miss Barnes announced Bradman had “scooped the pool”.

Congratulations to Mauola and Taylor who accepted the trophy on their team’s behalf and made a speech thanking the staff, parents and students for their help and enthusiasm. The Inter Schools Twilight Swimming Sports are on the 23 February. Notes will go home this week to those who have been selected to represent Sunbury Heights. Miss Barnes does need support from staff and families for that event and I thank you in anticipation.

Now we are waiting to see, who will be announced athletic champions when the House Athletic Sports are held!

Playgroups
Our two playgroups have started off extremely well. The Beehive Playgroup began last Friday with children from birth to 5 in attendance. This playgroup involves parent volunteers setting up age appropriate activities for parents and carers to share with their children. On Monday Sharon and Denise (Learmonth Street Kindergarten assistant for many years) provide play based activities aimed at supporting preschool children’s language, numeracy and social development. Please see Sharon in the Hub if you feel your child is ready to attend. It is great fun and gives all children a foundation for when they begin school.

2017 Class Captains Award Ceremony
The class captains are expected to display the values of the school. The process for selection is each child who wishes to be considered makes a speech about how they will represent the class and how they will help their fellow students, this happened in all grades over the past week. After this, the class vote on who they feel would best represent them. On Monday at assembly, class captains will receive their badges.
This week the children have been learning about the evacuation and lock down procedures we have in place as part of the department of education’s OH&S and Emergency Management Procedures.

This included a ‘Code Green’ evacuation drill. All children responded well and the drill was very successful.

We also need to ensure that parents work with us to ensure that the procedures are effective. This includes us knowing who is in school at all times. Therefore....

**Parents who stay within the school grounds after 9am and / or**

**Parents who arrive in the school grounds prior to 3pm**

**MUST SIGN IN AT THE OFFICE**

_There are exceptions for those attending assembly._

---

**School Dental**

Thank you for the great response we have received and the large amount of Dental Forms returned.

The School Dental Service will be visiting the school to carry out Oral Health Checks from Tues 22nd Feb.

---

**Sound Waves**

This year, we have introduced SoundWaves in years 1-6 which is a word study program designed to develop reading, spelling and writing skills through phonics. Phonics is knowledge and understanding of the sounds and sound patterns of our language. The program uses explicit teaching and game based learning activities. Each week across the school, we will study a new sound and the spelling choices for that sound.

In the older grades, students will also learn about concepts such as contractions, opposites, where words come from, words that have the same sound but different spelling (eg pear, pair)

Students are using a word chart that you may have noticed in your child’s book pack. If you would like to purchase one for home use. They are available from the office for $7.00.

---

**Prep Family BBQ**

It was fantastic to welcome all our prep families to the Prep BBQ that was held on Wednesday afternoon. The children enjoyed a sausage sizzle and then had a chance to introduce their parents and their extended families (that included many old familiar faces) to their classroom teachers, their classrooms and playground. Thank you to the Prep Staff (Suzy Nicole and Tracey) for organising the evening and the Gelati Van! Thanks to Ray, Annette, Krissy, Sharon and Charlie for all the hard work in cooking the sausages. We hope that many of the families now have made some connections with school staff and parent representatives and will feel welcome to volunteer to become involved in school life. Already from the prep BBQ we have had families who have volunteered to help in the canteen at breakfast club and with reading in the classroom.

---

**G1-3 Life Skills Program**

Tuesday was the first day of the G1-3 Life Skills Program. With Natalie, the students learned to be calm and respectful while participating in a yoga session.

‘Audrey liked copying the moves that Natalie made.’

‘Jack liked having a special calming rock on his forehead.’

‘Miss Haack was so proud of 1H as they learnt relaxing techniques.’

Ms Harding and Pirate Rick had to tie up lots of shoe laces at the end.

---

**Toys and valuables at school**

Students are discouraged from bringing toys or personal possessions, especially those of significant value or sentimental value, to school. We would also ask that students do not bring toys that may be offensive to others or portray the wrong impression of your child ie. toy guns, knives etc.

---

**CSEF**

This funding of $125 per student per year is available for to anyone with a healthcare / pension card. If you applied for the funding through us last year, we will automatically re-apply for you. If you have recently received a healthcare card, received the funding from a previous school or did not receive the funding last year, please obtain an application from the school office. _Applications for funding closes at the end of term 2 so don’t miss out._
School Council Elections

All government schools in Victoria have a School Council. They are legally constituted bodies that are given powers to set the key directions of a school within centrally provided guidelines. In doing this, a School Council is able to directly influence the quality of education that the school provides for its students.

Our 2017 Election process commenced with a call for nominations on Thursday 16th of February. The election timeline is detailed below. In 2017 there will be 4 vacancies on the Sunbury Heights School Council for parent representation. We encourage parents to register their interest and nomination forms can be obtained from the school office.

<table>
<thead>
<tr>
<th>EVENT</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) Notice of election and call for nominations</td>
<td>Thursday 16th February 2017</td>
</tr>
<tr>
<td>b) Closing date for nominations</td>
<td>Thursday 23rd February 2017</td>
</tr>
<tr>
<td>c) The date by which the list of candidates, nominator and seconder will be posted displayed</td>
<td>Friday 24th February 2017</td>
</tr>
<tr>
<td>d) The date by which ballot papers will be prepared and distributed</td>
<td>On or before Wednesday 1st March 2017</td>
</tr>
<tr>
<td>e) Close of ballot</td>
<td>4pm Thursday 9th March 2017</td>
</tr>
<tr>
<td>f) Vote count</td>
<td>5pm Thursday 9th March 2017</td>
</tr>
<tr>
<td>g) Declaration of ballot</td>
<td>Friday 11th March 2017</td>
</tr>
<tr>
<td>h) First council meeting to nominate and appoint casual vacancies and community members (the principal will preside)</td>
<td>Tuesday 14th March 2017</td>
</tr>
<tr>
<td>i) Second council meeting to elect office bearers (the principal will preside)</td>
<td>Tuesday 14th March 2017</td>
</tr>
</tbody>
</table>

Addressing Parent Concerns

As a parent, you may not always be aware of whom to approach if you have any concerns regarding school issues. These are the guidelines you need to follow if a concern may arise:

Sunbury Heights Primary School is committed to treating everyone with dignity and respect and encourages good communication between our parents and the school.

Teaching and learning works best when parents and teachers talk to each other and work together to solve problems. Parents’ concerns and complaints most commonly relate to:

- The management of an incident between students at school
- The education or progress of their child
- The development and implementation of school; and general education policy

We need to know if you have any concerns about your child’s education.

How do I raise an issue or make a complaint?
The school should always be the first point of contact.

How do I frame my concern?
- When contacting the school, plan what you will say so you can clearly explain what the problem is
- Have some ideas about how the problem can be solved
- Talk about the problem with the child’s teacher by telephone, email or appointment. Most problems can be solved this way.

Who do I talk to?
- Your child’s teacher about learning issues and incidents that happen in the classroom or in the yard
- Kaye Mills or Carmel Ross if the issue is relating to school policy, school management, staff members or complex student issues around learning and wellbeing.

Contacting School

Any appointments to speak with school staff should be arranged through the office.

For contact details for any staff member, call the office on 9744 3377.

If parents like to use email as a form of communication please feel free to use the school email address: sunbury.heights.ps@edumail.vic.gov.au and put the teacher’s name in the subject box.

Teachers will endeavour to get back to you within the next 24 hours.

What can I expect from the school?
- Confidentiality
- Respect and understanding for your point of view
- Courtesy
- An efficient and prompt response
- A mutually agreeable outcome
- A desire to resolve concerns and complaints amicably
- A restored working relationship

What if my issue isn't resolved?
If you still have a concern after talking to your child’s teacher you may speak to Carmel Ross or myself. If the matter is not resolved by talking to us you can contact the community liaison officer at Northern Region Office on 9488 9488 who will assist us to find a solution.

Parent Behaviour

You cannot speak sternly, make threats or discipline a child from another family. If you believe a child is misbehaving, then please notify the classroom or yard duty teacher immediately. It is the responsibility of the Principal and teaching staff to carry out any necessary disciplinary action in accordance with school and Department policies.
Grade | Student | Reason
--- | --- | ---
PREP B | | Prep Pupil of the Week will start next week.
PREP C | | 
PREP K | | 
1H | Lachlan | For showing responsibility when adjusting to new routines
1D | Charlee | For demonstrating a positive mindset to learning
1U | Layla | For showing a positive attitude towards follow classmates and learning
2XR | Charli | For displaying a very positive attitude to her learning
2B | Jaxon Z-F | For giving everything 100% and displaying a positive attitude
3D | Tahli F | For participating enthusiastically during our soundwaves session
3J | Hannah | For having a grown up mindset and not giving up on place value
4M | Alyssa | For asking great questions and joining in discussion about code green
4H | Jayden | For his creative and engaging class captain speech
5K | Jai | For giving 100% effort all the time
5A | Nicholas | For displaying great problem solving skills during
6PA | Corey | For being a kind, caring, compassionate role model to his prep buddy
6K | Sara | For her proactive approach to her learning
ART 3D | | For demonstrating a positive attitude to learning in art
PE | Kaiden Mitchell | For being compassionate towards others in PE
MISC | Emily Guthrie | For kindly helping a hurt prep

Tony from PMI returned to school last week to continue with his Music, Keyboard and Drum lessons.

This week Tony will visit all grades to give the students a presentation about his lessons. He will bring along his keyboard and guitar so to provide an interactive session.

Forms are available from the school office should you wish to enrol your child in Music Lessons. Lessons are conducted throughout the school day and are timetabled so your child does not miss out on important specialist subjects or class lessons.

PMI can be contacted on 1300 362 824 should you require any further information.